

About Affinity

We support the unbanked and underserved, providing every individual and business with accessible and affordable financial services they can trust. Founded in 2013, Affinity launched in 2015 after acquiring PayFlex Microfinance Company Limited (soon to be Affinity Ghana).

Role

Internal Audit Manager, PayFlex Microfinance Company Limited.

Description

To execute audit assignments in accordance with relevant policies, procedures, and quality standards as required by a specialised deposit taking institution. The Internal Auditor must provide reliable and valued assurances to the Board and Executive Management over the effectiveness of controls, mitigating current and evolving risks as well as enhancing the controls within the organisation. The Internal Auditor provides independent assurance to the CEO, Board Audit Committee and stakeholders (internal as well as external auditors and regulators).

Responsibilities

- Help design and develop from the existing Internal Audit facilities within the business.
- Maintain the Internal Audit role, formally reporting to the Board, liaising with management.
- Consistently apply the Internal Audit methodology in undertaking audit work.
- Develop an in-depth knowledge of the business to assess risks and controls.
- Display professional scepticism, raising and discussing contentious observations with the board and management, adapting their styles as necessary.
- Keep informed on new developments within the regulatory environment, adapting policies as and when necessary whilst maintaining communications with management.
- Learn and seek opportunities, such as new methods to improve the Internal Audit process.

Requirements

- A degree in Business, Accounting, IT, Management or equivalent.
- A formal qualification such as ACIB, CA, ACCA or CIA.
- At least five years of auditing experience or working at a senior management level.
- At least three years of financial services experience.
- Team player with good communication and management skills.
- A critical thinker that is solution oriented and adaptable in changing environments.
- Specialist knowledge in a high-risk area e.g. Credit, IT, Finance, Treasury or Operations.
- Ability to think quickly and work in a dynamic and stressful start-up environment.
- Prioritise to deliver on time and adapt quickly to change, supporting business initiatives.
- Experience in negotiation and influencing teams, with in a proactive approach.
- Digitally competent, utilising technology to reduce cost and improve services.
- Priority ERP experience a plus, otherwise another accounting software.
- Excellent knowledge of MS Office with significant report writing and presentation skills.
- Numerically literate and analytical, able to view the business at a holistic level.

Applicants should send their CV and portfolio to: jobs@affinityghana.com